

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE
September 22, 2015

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:02 p.m. on the above date at the company office located at 139 N. Euclid Avenue, Upland, California. Committee members present were Will Elliott, John Gerardi, Ken Willis, and Tom Thomas. Also in attendance were resident Jane Willis, SAWCo's General Manager Charles Moorrees, and Administrative Specialist Kelly Mitchell. Mr. Willis presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. ***Regular Committee Minutes of July 28, 2015*** – Mr. Elliott moved and Mr. Gerardi seconded to approve the meeting minutes of July 28, 2015. Motion carried.
5. Planning and Operational Issues:
 - A. ***Tolle Nursery – Ground Lease Extension*** – Mr. Moorrees stated this is the authorization to renew the existing ground lease with Tolle Nursery. He recommended the extension of this ground lease with Tolle Nursery Co., Inc for another term of 12 months beginning November 1, 2015 through October 31, 2016.

Mr. Elliott moved and Mr. Gerardi seconded to approve the extension of the Tolle Nursery Ground Lease for another term of 12 months beginning November 1, 2015 through October 31, 2016. Motion carried.
 - B. ***Basin 6 Desilting – The Altum Group*** – Mr. Moorrees advised that the San Bernardino County Flood Control District (SBCFCD) is taking the lead on the project and has asked to “piggy back” their environmental work required for maintenance of Basin 6, 7 and 8. As such, The Altum Group scope of work expanded to take into account SBCFCD's maintenance program for the basins. This includes adding SBCFCD's project to the Initial Study as well as the technical studies. One particular item that staff was not counting on was having to do a habitat assessment for the three basins. SAWCo was under the impression that SBCFCD was doing that as part of their study of the basins, but it turns out the biologists are only doing nesting bird surveys for special status species. In order to complete the jurisdictional delineation The Altum Group has to do a habitat assessment for the three basins. The cost for additional work is \$31,800.

Mr. Moorrees stated SBCFCD is working with SAWCo and requested they pay their portion of the costs to do the habitat assessment for the three basins.

Director Elliott moved and Director Willis seconded to recommend the Board of Directors approve the augmentation of the existing agreement with the Altum Group to include the additional fees and to seek reimbursement of the associated cost from the SBCFCD. Motion carried.

- C. Office Feasibility Study** – Mr. Moorrees reported that SAWCo sent out RFP’s for a feasibility study and preliminary plan services for the purpose of consolidating the office and field operations at one of two 5-acre sites SAWCo owns.

Nine RFP’s were sent out but only one engineering firm responded with a proposal. The amount of the proposal is more than double what was budgeted for the project. The engineering firm stated the high cost was due to the additional work needed to address two different sites.

Mr. Thomas suggested having staff and committees determine the pros and cons of both sites to narrow the scope of the project and reduce the cost of the feasibility study. Mr. Gerardi further clarified what the focus of the proposed sub-committee with staff and committee members should be; narrow the sites to one, discuss ideas to maximize the use of that site, and then put out an RFP.

Mr. Elliott moved to recommend the Board approve a sub-committee that includes staff members, a representative from the PROC and AFC along with Mr. Thomas to determine which SAWCo site is best feasible for office and field relocation. Mr. Gerardi seconded the motion. Motion carried.

- D. Edison Pond Expansion Study** – Mr. Moorrees advised three proposals were received for expanding the Edison Ponds. The purpose for expanding the Edison Ponds is to develop a structure that will slow down the water and drop the amount of suspended solids. This will allow the water to be taken into the system instead of discharged back into the stream due to turbidity levels.

Staff requested proposals from various engineering firms to expand SAWCo’s Edison Ponds to enable efficient capture of its water rights in the San Antonio Creek. Proposals were received from Cannon Engineering, Parson/Brinkerhoff, and TKE Engineering.

Cannon Engineering’s proposal provided a business plan including return on investment and cost. Parson/Brinkerhoff’s proposal contained good ideas but no cost for the study and did not identify who the regulatory agencies will be. TKE Engineering’s proposal included \$20,000 of environmental work which is not needed at this time.

Mr. Gerardi suggested authorizing the general manager to meet with Cannon Engineering and expand their proposal to include elements from the Parson/Brinkerhoff’s proposal.

Mr. Gerardi moved and Mr. Willis seconded to recommend the Board approve Cannon Engineering's proposal with authorization for the general manager to expand the feasibility study proposal if beneficial. Motion carried.

E. Water Use and Supply Update – Mr. Moorrees presented data on water supply in the basins, canyon, and domestic tunnel. Staff projects the water supply delivery to be 12.3% less this year than CY2014.

Discussion in regards to tunnel water quality followed.

6. Planning and Operational Update -

A. *Project Status Report* –

- **Chino Basin Recharge Pipeline** – Work will begin on October 5th and will be completed by December 10th.
- **Frankish Tunnel Pipeline** – Work will begin on October 5th and will be completed by December 10th.
- **Cucamonga Basin – Desilting Project at the Crosswalls** – Staff requested bifurcating the project so desilting can begin. Staff is working on the haul route issue.
- **Alternative Energy Feasibility Study** – Scheduled to be received this week.

7. Basin Issues and Updates

A. *San Antonio Canyon Watershed* – Staff has been unable to schedule a meeting with the State Water Resources Control Board. They are stating they are too busy with the drought. Michael Gagan is suggesting SAWCo have an article written in the newspaper about their efforts to protect their water rights. Mr. Moorrees was advised by the committee to contact Mr. Gagan for alternate paths to solve water rights issues. The new United State Forest Service contact will also be contacted to bring him or her up to date on the issues.

B. *Chino Basin* – City of Chino is moving forward with legal proceedings.

C. *Six Basins* – A meeting is scheduled for the following day.

8. Closed Session: None.

9. Committee's Comments and Future Agenda Items: – None.

Adjournment: –The meeting was adjourned at 3:59 p.m. Motion carried.

Assistant Secretary
Charles Moorrees