

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE
June 29, 2011

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 2:08 p.m. on the above date at the company office located at 139 N. Euclid Ave., Upland, California. Committee members present were Tom Thomas, Ken Willis, and Brian Brandt. Also in attendance were General Manager Charles Moorrees, and Assistant Manager of Administration and Finance Teri Layton. Mr. Willis presided.

1. Recognitions & Presentations – None.
2. Additions-Deletions to the Agenda – Mr. Moorrees noted a change on Agenda Item 4A. The minutes were from the April 20, 2011 PROC meeting not April 27, 2011 as noted. At that meeting Dr. Gattas moved to approve the meeting minutes. It was later realized that Dr. Gattas is not on this committee and is therefore unable to vote.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes – Mr. Thomas moved and Mr. Brandt seconded to approve the meeting minutes of April 20, 2011 and February 23, 2011 as presented. Motion carried.
5. Planning & Operational Issues:
 - A. Resolution to authorize signatures for December CY2010 Storm Event – Mr. Moorrees reported that for the storm event that took place in December of 2010 the President signed a declaration authorizing FEMA assistance to those affected; however, the State did not follow suit. Staff attended the briefings on February 10, 2011 and completed paperwork for reimbursement. The Resolution form 130 was not submitted since SAWCo had one on file from their last storm event in 2005. The State contacted SAWCo and reported that the form is only good for three years and they require another one to be executed.

Mr. Moorrees recommended the Committee recommend that the Board resolve and approve the designation of Charles Moorrees or Teri Layton as the applicant's agent for all matters pertaining to such state disaster assistance the assurances and agreements required.

Mr. Brandt moved and Mr. Thomas seconded to approve the manager's recommendation. Motion carried.

- B. San Antonio Canyon Sanitary Survey – Mr. Moorrees stated that SAWCo has been working on the San Antonio Canyon Sanitary Survey since 2005. Watershed surveys should be updated every 5 years. The first survey was completed in 1995 and updated in 2000. Data has been collected for completing the survey since 2005 but a report was never compiled. It was agreed to engage a consultant in preparing the report which is now considered the 2010 Sanitary Survey.

A Watershed Sanitary Survey examines the potential sources of contaminants in the watersheds draining into the creek and its tributaries and includes recommendations for managing these effects. It serves as a tool in understanding the interaction between physical characteristics of the watershed and the water supply system, the historical changes in water quality, potential contaminant sources in the watershed, watershed control and management practices, and water quality. It provides a basis for development of strategies to monitor and maintain water quality and control potential contamination in future years.

There was consensus on the committee to recommend receive and file of the Watershed Sanitary Survey.

- C. Reservoir #6 Maintenance – Proposed 100,000 Gallon Reservoir – Mr. Moorrees reported that staff budgeted maintenance for the Water Company’s one million gallon Reservoir #6 for CY2011 in the amount of \$150,000. SAWCo’s Reservoir #6 is SAWCo’s only reservoir serving their Upper Domestic Zone. If taken out of service to recoat the interior, the duration could be up to five months. A temporary reservoir to facilitate the interior maintenance would cost up to \$80,000. Therefore, management considered installing a 100,000 gallon reservoir as a permanent solution to allow regular interior maintenance.

SAWCo has spent \$48,316 of the \$150,000 budgeted for this project thus far. The Engineer’s estimate is \$174,000 which requires an additional appropriation of \$72,316 to construct. Staff recommends appropriating an additional \$83,000 to cover the additional cost plus 10% contingency.

Mr. Moorrees recommended that the Committee recommend to the Board the awarding of the project to the lowest responsible bidder and approve additional budget appropriation of \$83,000 from Capital Reserves.

Mr. Thomas moved and Mr. Brandt seconded to approve the manager’s recommendation. Motion carried.

6. Planning & Operational Update -

A. Project Status Report

- **Reservoir 6**– Recently advertised for bid.
- **Euclid Waterline-SACE to ECW-1,200 LF of 8”**- Project is 75% complete. Project should be completed within the next week and a half.
- **Tunnel Pipeline Improvement** – Staff met with the vendor the previous week. Costs for the project should be submitted early next month.
- **Well 25A – Drilling** – Pending a noise study from URS Noise Consultants. Staff just signed the Professional Service Agreements (PSAs). Staff is meeting with the City of Upland on Friday.
- **Forebay Improvements** – Pending the issuance of the building permit.
- **Water Rights Investigation-Activity** – Mr. Ridgeway recently signed the agreement. Staff has a meeting with the United States Forest Service on July 6, 2011.

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- **Feasibility Study – Edison & Tunnel Ponds [Conservation Levee]** – Staff is expecting a report from Camp, Dresser, & McKee (CDM) this week.

7. Basin Issues & Updates

- A. *San Antonio Canyon Watershed* – Topic was discussed under Agenda Item 5B.
- B. *Cucamonga Basin*- Mr. Moorrees reiterated SAWCo’s concern with the Cucamonga Basin Management Study by Wildermuth Environmental, Inc. (WEI).

Mr. Moorrees also reported that Basin 6 work has been completed. Staff met with the new general manager of Chino Basin Watermaster to discuss SAWCo’s intent to recharge Chino Basin groundwater by using either Turner Basin via the Colonies Basin A, the City of Upland thru the Upland Basin, or College Basin.

8. Closed Session – None.

9. Committee’s Comments and Future Agenda Items – None.

Adjournment – Due to no further business, the meeting was adjourned at 3:00 p.m.

Assistant Secretary
Charles Moorrees