

MINUTES OF THE SAN ANTONIO WATER COMPANY  
PLANNING, RESOURCES, and OPERATIONS COMMITTEE  
January 31, 2012

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:04 p.m. on the above date at the company office located at 139 N. Euclid Ave., Upland, California. Committee members present were Tom Thomas, Ken Willis, Will Elliott, and Brian Brandt. Also in attendance were General Manager Charles Moorrees, and Assistant Manager of Administration and Finance Teri Layton. Mr. Willis presided.

1. Recognitions & Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes – Mr. Elliott moved and Mr. Brandt seconded to approve the meeting minutes of October 27, 2011. Motion carried with Mr. Thomas abstaining.
5. Planning & Operational Issues:
  - A. Request for Contributions – Mr. Brandt moved and Mr. Elliott seconded to approve the contributions as presented. Motion carried.
  - B. CDM Study – Conservation Levee & Facility Expansion – Mr. Moorrees reported that staff engaged Camp, Dresser & McKee (CDM) to study the Water Company’s existing facilities within the San Antonio Creek to identify potential improvements that would enhance the ability to capture more stream flow within the Company’s overall diversion rights and to modernize operations including addition of flow measuring devices for stream flows.

Staff and legal counsel reviewed the report which resulted in the agreement to keep the water rights ‘confidential’ and not opinioned by the engineer. Staff also requested the Consultant to determine what the maximum diversion would be without restrictions with respect to the Company’s ability with its existing system. This was done as a change in the original contract via a Letter of Authorization.

Mr. Elliott moved and Mr. Brandt seconded to approve the “Final Draft” Conservation Levee and Facility Expansion Study as appropriate and recommended to take it to the Board to receive and file. Motion carried.

- C. SAWCo’s pipeline casing at San Antonio Avenue & I-10 Freeway – Mr. Moorrees stated that SAWCo met with WEBB Associates’ consulting engineer and the City of Ontario’s representatives to discuss their desire to utilize SAWCo’s 26” inactive steel cased pipeline located on San Antonio Avenue at the I-10 Freeway crossing for their recycled water pipeline.

Mr. Moorrees advised of some options to consider which would be a monetary lease and/or options for SAWCo to utilize Ontario's Pit 6 in Six Basins for recharge.

Mr. Willis suggested revisiting the issue at the next PROC meeting after Mr. Thomas and Mr. Moorrees have had time to gather more information from Pomona Valley Protective Agency (PVPA) and the City of Ontario, respectively. Mr. Brandt will take a look at the legal aspect of it.

Mr. Thomas questioned whether there was any other use for this pipeline. Would SAWCo need access to it in the future? Mr. Moorrees indicated that there was no intent to use this pipeline in the foreseeable future.

It was agreed that the committee would meet after staff had another meeting with the City of Ontario and Mr. Moorrees would make any recommendations at that time.

- D. Section 10.02 Classes of Service – Mr. Moorrees stated staff discovered that on April 18, 1995, the Board approved a Bylaw amendment to Section 10.02 of the Bylaws. The Bylaws were never updated and legal counsel stated he had never seen nor did he agree with the amendment. Legal counsel's concern is that the present Bylaw is untruthful and should be changed to reflect what the truth is. He suggested using three classes of service determined by use. Domestic, Municipal, and Miscellaneous. Additionally, amend the Bylaw to read as follows:

“Any share or fractional share receiving one service shall not be entitled to any of the others, except in those instances, and then only to the extent necessary, where limitations of the distribution system require otherwise to efficiently deliver the shareholder's entitlement to water. Meters may be installed in [either] any service at the discretion of the board and may be required in a service as to one or more or any number of shareholders and not as to others in the same service. Mr. McPeters agreed that this sentence could be eliminated. Tolls or charges may be different in the different classes, and may also differ in the same class where the cost to the company of the service is not uniform.”

Mr. Elliott moved and Mr. Willis seconded to amend Bylaw 10.02 to read as corrected and presented and strike the sentence beginning “meters may be installed...”. Motion carried.

6. Planning & Operational Update -

A. Project Status Report

- o **Well 25A - Drilling** – South West Pump & Drilling was issued a Notice to Proceed. A pre-construction meeting is scheduled for February 10<sup>th</sup>. Work should begin shortly thereafter. Site improvement plans will be submitted to the City of Upland for approval. There will be two additional bids; one to equip the well and one to do site improvement. Mr. Elliott suggested using alternative energy for the well. Mr. Moorrees explained that staff has explored alternative energy sources but has found that it does not provide

sufficient energy to operate the motors to pump the water and is not always reliable.

- **WFA Pipeline Connection** – Several scenarios have been discussed as to how to connect to Water Facilities Authority (WFA). One option was to drop the water into their clear well. WFA’s operation manager requested the well water be delivered through to the treatment plant process instead but it would incur costs to WFA of approximately \$26,000 more a year to do that.
- **Chino Basin Recharge Pipeline** – Will submit paperwork to the City of Upland for permits to go across the logical westerly extension of 24<sup>th</sup> Street. A meeting is scheduled with United States Army Corps to discuss the portion of this pipeline that will go through the Channel.
- **Frankish Tunnel Pipeline** – Will revisit during the third quarter of this year.
- **Res 6 Interior & Exterior Recoating** – Now that the 100,000 gallon reservoir is completed, technical specs, and structural evaluations will be compiled for this project by Harper and Associates. There is a slight concern that the paint may be lead based.
- **Forebay Improvements** – Plans have been approved for the retaining wall. Additional permits are still needed.
- **Water Rights Investigation** – Activity – The District Ranger that staff has been working with is now on assignment. There is an Acting District Ranger, Darrell Vance, who has been briefed about the investigation. Mr. Vance agreed to contact SAWCo within a couple of weeks to schedule a meeting after he has become familiar with issue.
- **Cucamonga Basin Management Plan** – Wildermuth Environmental, Inc. (WEI) has yet to respond to the questions asked at the start of the project. A meeting regarding the final analysis is pending. Mr. Thomas requested a copy of the questions and a summary of some of the issues to go over with WEI.

7. Basin Issues & Updates

- A. *San Antonio Canyon Watershed* – The water rights investigation was discussed previously under the project status report portion of the meeting.
- B. *Cucamonga Basin* – The Cucamonga Basin was discussed previously under the project status report portion of the meeting.
- C. *Chino Basin* – The Overlying Non-Agriculture Pool had water that was “stranded” and according to the Peace II Agreement they could sell it only to the Chino Basin Watermaster [paragraph 31]. The terms of the sale allotted for the overlying non-agriculture pool to buy the water at 90% of Metropolitan Water District’s (MWD) rate. There was a disagreement as to whether a notice of intent to purchase the water was issued. The issue was taken to court and it was determined that the intent was noticed. That decision was appealed and the court overturned the original ruling. The Appropriative Pool, of which SAWCo is a party to, will appeal and will ask for an oral argument and will retain an appellate lawyer.
- D. *Six Basins* – Ms. Layton reported on the most recent meeting. The officer’s election was held and the officers remained the same as the previous year. It was determined that accounting for transfers and carry-over rights will need further

discussion and will be on the agenda for the February Advisory meeting. The Los Angeles County Department of Public Works in connection with the United States Bureau of Reclamation is conducting a study for storm water conservation. Watersheds included in the basin study are the Los Angeles River, and San Gabriel River. PVPA has given its support for the study. A letter will be drafted by Six Basins to that affect. There was some confusion as to whether or not the area being studied included the San Antonio Canyon Spreading Grounds.

Ms. Layton stated there is a Strategic Plan Phase I kick-off meeting. Participation will be from all the watermaster parties. The main elements of this phase will include descriptions of the issues, needs, and wants of the stakeholders. Some of the issues being brought up will be the capturing of all the storm water from the dam to the benefit of the parties and how much water is being lost to Chino Basin and can it be mitigated to the benefit of the parties. Mr. Thomas requested staff to send out a draft e-mail of SAWCo's reply to the Board with answers before the deadline and check with the City of Upland and West End Consolidated Water Company. Mr. Thomas stated that at the end of the Six Basins meeting more details were discussed about the Phase I kick-off meeting. Each month or two there will be assignments in which each member agency will provide more information to develop a plan from.

8. Closed Session – None.
9. Committee's Comments and Future Agenda Items – Mr. Thomas recommended adding PVPA to the agendas from this point forward.

Adjournment – Due to no further business, the meeting was adjourned at 4:15 p.m.

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Assistant Secretary  
Charles Moorrees