

**SAN ANTONIO WATER COMPANY**  
**MINUTES OF THE SAN ANTONIO WATER COMPANY**  
**Tuesday, January 15, 2013**

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 5:05 p.m. on the above date at the Upland City Hall Council Chambers, 460 North Euclid Avenue, Upland, California. Directors present were Tom Thomas, Will Elliott, Ken Willis, Sue Sundell, Glenn Bozar, John Gerardi, and Bob Cable. Also in attendance were SAWCo's General Manager Charles Moorrees and Assistant Manager of Administration and Finance Teri Layton. Director Thomas presided.

- Salute to the Flag
- 1. Recognitions & Presentations: Mr. Moorrees shared photos of the Forebay Improvement Project Groundbreaking Ceremony held earlier in the day.
- 2. Additions-Deletions to the Agenda: None.
- 3. Shareholder-Public Testimony: None.
- 4. Consent Calendar Items:
  - A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of December 18, 2012.
  - B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes  
No meeting to report.
  - C. Administrative & Finance Committee (AFC) Meeting Minutes  
No meeting to report.
  - D. Financial Statement  
Comparative Income Statement and Balance Sheet for November 2012 and year-to-date.
  - E. Investment Activity Report  
Monthly Report of Investments Activity
  - F. Water Production  
Bi-Monthly water production [Jan/Feb, Mar/Apr, May/June, July/Aug, Sept/Oct, Nov/Dec]
  - G. Prominent Issues Update  
Status summaries on certain on-going active Issues.
  - H. Projects and Operations Update  
Status summaries on projects and operations matters.
  - I. Groundwater Level patterns [Quarterly in April, July, October & January]  
Tracking patterns of groundwater elevations relative to ground surface.
  - J. Correspondence of Interest
    - Response from LAFCo regarding AB54
    - Upland Heritage letter
    - Letter to Representative Judy Chu

Director Elliott moved and Director Gerardi seconded to approve the Consent Calendar Items as presented. Motion carried.

- 5. Board Committee – Delegate Report:
  - A. **PVPA Representative's Report** – Director Thomas reported that PVPA met the previous Wednesday. One of the items discussed was Los Angeles County's Clean Water Clean Beaches measure. The intention is great but the cost is a hugely unfunded mandate. PVPA, which owns undeveloped land in L.A. County that collects water, is estimated to spend \$4,500 per year should the measure pass. Bigger concern is for the local cities; the City of Claremont would spend over \$100,000 and the City of Pomona even more than that. In addition, some of the improvements needed would cost tens of millions of dollars. PVPA and most cities and schools in L.A. County are protesting the bill. Supervisors are meeting today to discuss the bill.

- B. **Six Basins Representative Report** – Mr. Moorrees stated there was no meeting held in December of 2012. There is a board meeting scheduled for January 23<sup>rd</sup> at which time they will have the election of officers and an update on the strategic plan. Mr. Moorrees offered up his support to Director Thomas should he seek re-election. Director Thomas felt he had served his purpose in helping during the transition from Three Valleys Municipal Water District (TVMWD) managing the basin to Wildermuth Environmental, Inc. (WEI) and that in all fairness it was time to let another member lead.
- C. **Chino Basin Representative Report** – Ms. Layton reported that elections were held recently. The position of the president and vice-president remained the same with Marty Dumpis from CVWD as president and Scott Burton from the City of Ontario as vice-president. The appropriators elected SAWCo and Monte Vista Irrigation Company (MVIC) for minor representatives.

Work is continuing on the Recharge Master Plan Update 2013 amendment. There is a Task 5 that addresses the MS4 accounting process. A subcommittee is working with the general manager of Chino Basin Watermaster to provide a recommendation. Task 6, which identifies potential recharge projects is expected to be presented by WEI at the next Steering Committee meeting on January 17<sup>th</sup>. The evaluation criteria was approved by the Appropriative Pool and will go to the Advisory Committee on January 17<sup>th</sup> for approval. The Appropriative Pool has also approved the notice of intent to change the Operating Safe Yield. It will need to go thru the Advisory Committee and Board for final approval.

Director Thomas inquired as to whether more spreading in the basin would take place. Ms. Layton stated that the storage agreements have been stalled at this point to allow the completion of the amendment. One of the issues is that entities want to use storm water as credit towards their account. The discussions regarding storm water are prolonging finalizing the amendment. There is a meeting being held on Thursday to discuss the issue.

- D. **Administration and Finance Committee (AFC) Chairman's Report** – No meeting to report.
- E. **Planning, Resources, & Operations Committee (PROC) Chairman's Report** – No meeting to report.

6. General Manager's Report:

- A. **CY2013 Calendar Changes** – Mr. Moorrees proposed a few changes to the CY2013 Calendar that was adopted in November of 2012. The first change was to correct the Thanksgiving Holiday to November 28<sup>th</sup> and 29<sup>th</sup>. Secondly, the date of the December Budget Workshop requires updating to coincide with the Staff Christmas Luncheon on December 4<sup>th</sup>. Lastly, staff member Kelly McGuire will be getting married on Friday, June 28<sup>th</sup> and has invited the entire staff to join in the celebration. Mr. Moorrees requested closing the office at 2 p.m. on that date.

Director Cable moved and Director Bozar seconded to approve the changes to the CY2013 Calendar as presented. Motion carried.

Director Sundell inquired as to whether staff had received complaints about closing the office for things such as the Forebay Improvement Project Groundbreaking that took place earlier in the day. Ms. Layton replied that no complaints have been received and that SAWCo does have an answering service that can reach staff in an emergency 24/7.

- B. **Annual Shareholder's Meeting** – Mr. Moorrees reported that staff has spoken with all three inspectors of election from last year's Annual Shareholder's Meeting, Donna Hawthorne, Peter Cherbak, and Betty Garrison, and all three are willing to participate again this year.

Director Thomas moved and Director Sundell seconded to re-appoint the same Inspectors of Election from the previous Annual Meeting. Motion carried.

C. **Service Agreements – End of the Year 2012 Water Transfers** – This information was brought to the Board to receive and file. Mr. Moorrees reported that by the end of 2012 SAWCo delivered all but 1,627.39 acre feet (AF) of entitled water to the City of Upland. SAWCo will now transfer 827.39 AF out of Chino Basin and 800 AF out of Six Basins. SAWCo delivered all but 6.922 AF of entitled water to Monte Vista Water District (MVWD) in 2012. The remaining amount will be transferred out of Chino Basin.

D. **Project Status Report –**

- **Well 25A - Site improvements per City CUP** – Currently waiting for word from the City of Upland on the site improvements approval.
- **Cucamonga Basin - Desilting project at crosswalls** – The CUP is expected to be reviewed by the City of Upland by April of this year.
- **Tunnel Cleaning [CY2013 Budget \$12,000]** – The tunnel will be shut off this week for cleaning.
- **Tunnel Lining [CY2013 Budget \$359,000]** – The lining from Shaft 2 will be pulled all the way to the Forebay to have one solid pipeline with no joints.
- **Res 4 Overflow connection to Basin 3 [CY2013 Budget \$25,000]** – Completed. Overflow was going to Basin 6 but with the new connection overflow will go to Basin 3.
- **WFA Pipeline Connection** – The Memorandum of Understanding (MOU) and plans are being presented to WFA TAC this month and to the WFA Board in March.
- **Chino Basin Recharge Pipeline** – Will allow for water to be sent to Chino Basin for recharge and credit.
- **Water Rights Investigation- Activity** – A letter was mailed to Congresswoman Judy Chu requesting a meeting. No response has been received at this time.

7. Closed Session: None.

8. Director's Comments and Future Agenda Items: Director Elliott gave praise to staff and management for the groundbreaking ceremony that took place earlier in the day.

Adjournment: There being no further business, Director Thomas declared the meeting adjourned at 5:25 p.m.

Future Meetings:

- The next regular AFC meeting will be on Tuesday, January 29, 2013 at 3 p.m.
- The next regular Board Meeting will be on Tuesday, February 19, 2013 at 5 p.m.

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Assistant Secretary  
Charles Moorrees